

SAICE-AFRICA PROJECT

Agenda of the virtual (Skype) meeting held on 14 February 2020

1. Introductions;
2. Overview of the project objectives and responsibilities;
3. Update on progress towards achieving the objectives;
4. Tasks for the next month and quarter;
5. Workshop 1 – tentative theme, date and venue;
6. Conference 1 – theme and expectations;
7. Project management – frequency of meetings, reporting of updates and progress, record keeping, etc;
8. Date of next meeting;
9. AOB.